

**INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE**  
**OF THE SANTEE SCHOOL DISTRICT**

(Proposition R - Approved by District Voters on November 7, 2006)  
March 12, 2014 – 6:00 to 8:00 pm

**Meeting Location:**

**District Office Conference Room**  
**9625 Cuyamaca Street**  
**Santee, CA 92071**

**AGENDA**

- 1) **CALL TO ORDER.**
- 2) **ROLL CALL** (Establishment of a Quorum).
- 3) **REVIEW AND APPROVAL OF MINUTES FROM JUNE 5, 2013.**
- 4) **PUBLIC COMMENTS**
  - Persons wishing to make comments to the Independent Citizens' Oversight Committee on non-agendized items may do so at this time. Each speaker is requested to limit their comments to no more than three (3) minutes. Please notify the Chair if you wish to address the Committee.
- 5) **CAPITAL IMPROVEMENT BOND FUNDS FISCAL & PERFORMANCE AUDIT – Karl Christensen**
- 6) **ICOC COMMUNICATIONS:** Discussion of any community comments
- 7) **DRAFT ANNUAL ICOC REPORT – Discussion**
  - Letter from the ICOC Chair - Discussion
- 8) **CIP PROGRAM UPDATE:** Christina Becker
  - Pepper Drive School 10-Classroom Addition Project – Construction Update
- 9) **ICOC 2014/15 MEETING SCHEDULE - Discussion**
- 10) **COMMENTS FROM COMMITTEE MEMBERS/TOPICS FOR NEXT MEETING**
- 11) **BOARD ACTIONS SINCE LAST MEETING:** Handouts
- 12) **ADJOURN:** To Next ICOC Meeting June 4, 2014, from 6:00 to 8:00 p.m.

**INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE**  
**OF THE SANTEE SCHOOL DISTRICT**

Held at Pepper Drive School Media Center,  
Followed by a Construction Tour

on

Wednesday, June 5, 2013

**Unadopted Minutes**

**Members Present:** Eid Fakhouri, Kai Ramer, Janna Schoenborn, and Beth Selbe,

**Excused:** Gina Jackson, and Lesha Montoya

**Guest:** Robert Weydt of Balfour Beatty Construction, Inc.

**Attendees Present:** Christina Becker, Dianne El-Hajj and Nancy Stasch

- 1) **Call to Order at 6:00 at Pepper Drive School Media Center.** Presented handouts and their placement into ICOC binders.
- 2) **Established a quorum** with 4 members in attendance to begin the meeting.
- 3) **Reviewed Minutes of March 6, 2013.** Kai Ramer motioned to approve the minutes. Seconded by Eid Fakhouri. All approved.
- 4) There were no public comments.
- 5) **ICOC Communications: Discussion of any community comments:** Eid asked if there were plans to add security fencing at Pepper Drive. Christina answered that the District will be awarding the fencing contract through a piggyback bid with a vendor after construction is completed. At this time, there is about 75% of permanent fencing.
- 6) **Final Annual Report Acceptance:** Beth thanked Nancy & Christina for all their assistance in putting together the Annual Report. Eid asked about the remaining \$15 million in the G.O. Bond funded through Proposition R. He wanted to be clear in presenting the ICOC Annual Report to the public about the remaining balance in the letter presented by Beth in the report. Kai said that if anyone needed additional information, they could go to the modernization website as is stated on the report, or they could call Christina, whose phone number is also listed on the report. Kai wanted to keep the information simple. Christina explained all the different funding sources that our Capital Improvement Program came from besides the \$60 million Prop R funding source. Eid said that Proposition 39 clearly stated that the funding be spent as the bond language was written. He motioned to adopt the 2012 Annual Report with the following changes: to add the language from the Financial and Performance Audit, dated June 30, 2012, page 1, paragraph 5, into the letter from the chair. Seconded by Janna. All approved. Beth

volunteered to present the 5<sup>th</sup> Annual Report to the Santee School Board of Education at the June 18, 2013, Board meeting.

7) **Board Actions Since Last Meeting:** Handouts were presented. Christina commented on each item.

8) **CIP Program Update:**

**Pepper Drive School 10-Classroom Addition Project:** Robert Weydt from Balfour Beatty Construction, Inc., lead a construction tour. Christina explained that at the June 4, 2013, Board meeting, the Board of Education approved a Change Order to add the parking lot improvements at Pepper Drive during the course of construction through the contingency funds held by the District for the 10-Classroom Addition GMAX.

9) **Comments from Committee Members/Topics for Next Meeting:**

Possible change of date of the September meeting due to it being the 1<sup>st</sup> week of school, or to cancel it altogether depending on the need.

10) **Adjourned at 7:15 p.m.** to next regular ICOC meeting, September 4, 2013, 6:00 to 8:00 pm.

Consent Item D.3.1.  
Prepared by Karl Christensen  
November 19, 2013

Authorization to Award Construction Contract for the  
Chet F. Harritt Snack Bar Renovation Bid #13-001-007  
and Increase Project Budget

**BACKGROUND:**

On April 16, 2013, the Board of Education authorized administration to seek proposals utilizing the CUPCCAC informal bid process for construction of the Chet F. Harritt School Snack Bar. An informal notice inviting bids was sent to vendors who have registered to be on the qualified vendors list. Twelve vendors attended the mandatory site tour. The District received five bids for the project of which four provided the proper bid bond.

The bid results for the base bid and four (4) alternates are as follows:

Vendor Name	Total Bid Price	Required Documents Received
G. A. Dominguez	\$175,100	Yes
Visionary Construction & Consulting Inc.	\$271,396	Yes
Fordyce Construction, Inc.	\$316,754	Yes
GEM Industrial Electric, Inc.	\$333,250	Yes
HEMC Environmental Management Corp.	\$497,250	No

On April 16, 2013, a projected funding estimate was established of \$270,000. Administration is requesting the Board to award a contract for the base bid of \$124,800 for the relocation and modernization of the snack bar building, and alternate #1 of \$25,400, to provide and install concrete landing, stairs, exterior handrails and ramp to G. A. Dominguez.

The revised estimates indicate the project budget will be approximately \$310,000, a \$40,000 increase.

**RECOMMENDATION:**

It is recommended that the Board of Education award base bid and alternate #1 to G. A. Dominguez for a total of \$150,200 for the construction phase of the Chet F. Harritt School Snack Bar Construction Bid #13-001-007 and increase the budget established for the snack bar project by \$40,000 to a new revised amount of \$310,000.

This recommendation supports the following District goals:

**Learning Environment**

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

**Fiscal Accountability**

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**FISCAL IMPACT:**

This project is funded from the Capital Improvement Program budget. The fiscal impact for construction award to G. A. Dominguez is \$150,200. The total project budget increased from \$270,000 to \$310,000.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.3.1.
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Consent Item D.3.2.  
Prepared by Karl Christensen  
November 19, 2013

Approval of Inspector of Record and Testing Lab for  
the Chet F. Harritt School Snack Bar Project

**BACKGROUND:**

The Division of State Architect (DSA) reviews and approves all school construction projects. Part of the construction process requires an Inspector of Record (IOR) be assigned to the construction of school projects and services be obtained for materials and testing labs. These entities must be DSA-qualification approved.

The District recommends using Hendrix, California School Construction Services and Ninyo & Moore for our DSA projects. Proposals are attached.

**RECOMMENDATION:**

It is recommended that the Board of Education approve IOR services with Hendrix, California School Construction Services, and materials testing lab services with Ninyo & Moore for the Chet F. Harritt School Snack Bar Project.

This recommendation supports the following District goals:

**Learning Environment**

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

**Fiscal Accountability**

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**FISCAL IMPACT:**

- Hendrix, California School Construction Services, not to exceed \$28,080
- Ninyo & Moore, estimated cost proposal \$8,570

The fiscal impact is to be funded from Capital Improvement Program funds.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion		Second		Vote		Agenda Item D.3.2
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October 23, 2013

Christina Becker, Director  
Facilities and Modernization / Maintenance & Operations  
Santee School District  
9625 Cuyamaca Street  
Santee, Ca. 92071

Ms. Becker:

RE: Ball field inspection services at Chet Harritt Elementary School for Santee School District.

In response to your October, 2013, request for DSA inspection services for the Snack Bar, batting cages and office portable at the Districts joint use baseball field.

I propose to provide all DSA inspection services to certify the work meets the approved documents beginning November 20, 2013, for 60 continues days for a price not to exceed \$28,080.00.

All work will be inspected per plans provided by the District with approval stamp by DSA and the pricing is based on regular daytime construction work hours of 8 hours per day which will not include overtime hours, weekends, or recognized holidays.

The scope of our services will cover all required structural inspections, including foundations, reinforcing steel, gravity supports systems, building diaphragms, associated electrical, plumbing, and mechanical components, verification that all work is ADA compliant, and any other items not excluded below.

The scope of work for Hendrix California School Construction Services does not include review or auditing of Prevailing Wage payrolls or interviews of workers for Prevailing Wage purposes. Prevailing Wage audit services are available utilizing your board and State approved Labor Compliance Program and my personnel.

The scope of the service does not include creation of any contractor Recovery Schedules when the contractor has fallen behind. However, we will assist the contractor to see potential construction problems that could create construction delays and suggest methods to avoid the potential delay or overcome a created delay by any party.

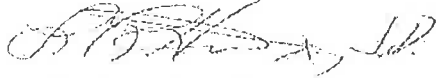
The scope of our service does not include certain special inspections or material testing and inspection as identified by DSA and the California Building Code that require an approved test lab and / or engineering supervision to accomplish the test.

The scope of our service dose not include for example, Geotechnical services, soil testing, structural masonry inspection, testing of fireproofing of steel columns or beams, welding inspection, epoxy anchor or shot pin pull tests, batch plant inspections or making of concrete cylinders, high strength bolt testing or torquing, or similar specialty types of inspections. We will however coordinate with your selected test lab to insure all required testing is performed in a manner that will maintain the contractors reasonable schedule if provided adequate notice of inspection requirements by the contractor.

Hendrix California School Construction Services has reviewed specifications and drawings however, the proposal is based strictly on the term of service for the particular project identified above. In the event the contractor does not complete their work within the time frame as you identified, the following hourly rates for the extended time will apply, DSA Inspection \$81.00 per hour.

Additional services, if any, will be by mutual agreement, Hendrix California School Construction will bill for services rendered at the completion of each month specifying number of hours worked and the rate charged for that month in each category with payment due within 30 day's and all checks are to be made payable to: L. L. Hendrix.

Thank you for your interest in our services



L. L. "Don" Hendrix, JD.  
Principal



October 25, 2013  
Project No. 106115005

Ms. Christina Becker  
Santee School District  
9625 Cuyamaca Street  
Santee, California 92071

Subject: Fee Estimate for Geotechnical, Materials Testing and Special Inspection Services  
Chet F. Harritt School Snack Bar - Toilet Modernization  
8120 Arlette Street, Santee, California

Dear Ms. Becker:

In response to your request, Ninyo & Moore has prepared the following fee estimate to provide geotechnical, materials testing and special inspection services during the construction of the subject project. This fee estimate is based on our understanding of the subject project, our experience with the similar projects for the school district, and our review of the project plans and specifications with a Division of the State Architect (DSA) approved date of September 25, 2013. Additionally, we have reviewed Addendums 1 and 2 to the plans and specifications. This fee estimate was provided without the benefit of a construction schedule and may be revised when these documents become available.

Due to the timing of the project, it is anticipated that the new DSA reporting, record keeping and submittal requirements will be used. This will include the items in DSA PR13-01, DSA Form 152 and the updated DSA Forms 291 and 293.

#### PROJECT DESCRIPTION

We understand that the proposed project will include the relocation of two existing relocatable buildings to be situated adjacent to the ball fields. One of the relocatable buildings will be modernized into a snack bar and the other will be modernized into an office/restroom building. Additional improvements will include the construction of a new concrete ramp, new concrete stairs, a pitching/batting cage, asphalt concrete (AC) pedestrian paving, and decomposed granite (DG) pathways along with the installation of underground utilities to support the relocatable buildings.

### PROPOSED SCOPE OF SERVICES

We anticipate that the on-site Project Inspector, in conjunction with the District's Construction Manager, will coordinate our services in accordance with the progress of the construction and the project documents. Based on our understanding of the proposed construction, we propose to provide the following scope of services:

- Attendance at pre-construction meetings and field meetings, as-needed.
- Reviewing concrete mix design submittals.
- Performing field observation and in-place density testing during placement of compacted fill, utility trench backfill, and subgrade preparation.
- Laboratory testing of the materials used for backfill. The tests performed are anticipated to include Proctor density/optimum moisture content, sieve analysis, and sand equivalent. Tests in addition to these may be performed as appropriate.
- Performing sampling and tagging of reinforcing steel at the supplier's facility. Per the DSA Interpretation of Regulations Document IR 17-10, samples of the reinforcing steel will be obtained from bundles or coils identified by the manufacturer's mill and returned to laboratory for conformance testing. After laboratory testing the fabricated reinforcing steel will be tagged for shipment to the site. This will result in two trips to the fabricator for each shipment of steel. It is anticipated that the supplier's facility will be located within the County of San Diego.
- Performing batch plant inspection during production of structural concrete to be utilized on the project.
- Sampling of concrete at the site during placement of structural concrete. Our ACI technician will sample the fresh material and measure its temperature, and slump, as well as cast one set of four concrete cylinders for every 50 cubic yards placed, or fraction thereof, during a day's placement.
- Performing in-shop special inspection during shop fabrication of the handrails. It is anticipated that the fabrication shop will be located within San Diego County.
- Performing field special inspection during welding and assembly of the handrails.
- Performing laboratory material conformance testing at our in-house laboratory of reinforcing steel and concrete samples.
- Engineering consultation and project management, including distribution of test reports and Final Verified Reports.

- Preparing and distributing special inspection and laboratory testing reports to the owner, project team and DSA.
- Reviewing for and preparation of the Laboratory Verified Reports (DSA 291), and Geotechnical Verified Reports (DSA 293) for submittal to the Project Inspector, project team, and DSA for each of the sections of construction as required for proper DSA 152 closeout.

#### FEE ESTIMATE

The estimated fee for the geotechnical, materials testing and special inspection services described herein, based on our review of the provided project documents is approximately \$8,600 (Eight Thousand Six Hundred Dollars). A breakdown of our estimated hours of service and the associated fee is presented in the attached Table 1.

Our services will be provided on a time and materials basis in accordance with as master schedule of fees with the school district. We understand that this project is subject to prevailing wages. If the scope and costs presented in this fee estimate meet with your approval, please forward your contract documents for execution. Please note that our estimated fee is based on the assumptions outlined above and does not include stand-by time or costs associated with retesting or re-inspecting materials that were found not to be in compliance with the project plans or specifications. Our services will depend on the construction schedule and the contractor's operations. Hours spent that exceed those in the attached table will be billed on a time-and-materials basis.

We appreciate the opportunity to provide this fee estimate and look forward to continuing our relationship with the Santee School District.

Respectfully submitted,  
**NINYO & MOORE**

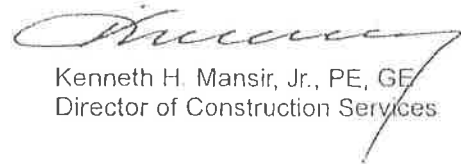


Jeffrey T. Kent, PE, GE  
Senior Engineer

JTK/KHM/gg

Attachment: Table 1 – Estimated Fee Breakdown

Distribution: (1) Addressee



Kenneth H. Mansir, Jr., PE, GE  
Director of Construction Services

TABLE 1 – ESTIMATED FEE BREAKDOWN

GEOTECHNICAL OBSERVATION AND TESTING SERVICES				
Senior Staff Engineer/Geologist	4 hours	@	\$ 100.00 /hour	\$ 400.00
Senior Field/Laboratory Technician	48 hours	@	\$ 81.00 /hour	\$ 3,888.00
Proctor Density - D 1557 & D 698	2 tests	@	\$ 180.00 /test	\$ 360.00
Sieve Analysis, D 422, CT 202	1 test	@	\$ 110.00 /test	\$ 110.00
Sand Equivalent, D 2419, CT 217	1 test	@	\$ 90.00 /test	\$ 90.00
<b>Subtotal</b>				<b>\$ 4,848.00</b>
SPECIAL INSPECTION SERVICES				
ACI Concrete Technician	6 hours	@	\$ 81.00 /hour	\$ 486.00
Concrete/Asphalt Batch Plant Inspector	6 hours	@	\$ 81.00 /hour	\$ 486.00
Structural Steel/Welding, Shop, Special Inspector	8 hours	@	\$ 81.00 /hour	\$ 648.00
Structural Steel/Welding, Special Inspector	8 hours	@	\$ 81.00 /hour	\$ 648.00
<b>Subtotal</b>				<b>\$ 2,268.00</b>
MATERIALS LABORATORY TESTING				
Concrete Compression Tests, 6x12 Cylinder, C 39	12 tests	@	\$ 22.00 /test	\$ 264.00
Reinforcing Steel Tensile or Bend up to No. 11, A 615 & A 706	6 tests	@	\$ 50.00 /test	\$ 300.00
<b>Subtotal</b>				<b>\$ 564.00</b>
PROJECT MANAGEMENT, SUBMITTAL REVIEW, AND REPORT PREPARATION				
Principal Engineer/Geologist	2 hours	@	\$ 125.00 /hour	\$ 250.00
Senior Engineer/Geologist	2 hours	@	\$ 120.00 /hour	\$ 240.00
Senior Staff Engineer/Geologist	4 hours	@	\$ 100.00 /hour	\$ 400.00
<b>Subtotal</b>				<b>\$ 890.00</b>
<b>TOTAL ESTIMATED FEE</b>				<b>\$ 8,570.00</b>

Consent Item E.3.1.  
Prepared by Karl Christensen  
October 1, 2013

Extension of Builders' Risk Insurance for the  
10-Classroom Addition Project at Pepper Drive  
School

**BACKGROUND:**

On February 19, 2013, the Board of Education approved Hanover Insurance Group, through BB&T, to provide builders' risk insurance during the construction of the 10-classroom addition project at Pepper Drive School through November 30, 2013. The cost was \$4,516. The District requested a proposal to extend builders' risk insurance through June 30, 2014, due to the need to suspend construction during the FAA aeronautical review process. The proposal to extend insurance through June 30, 2014, is an additional \$3,533.

**RECOMMENDATION:**

It is recommended that the Board of Education approve the extension of Builder's Risk Insurance for the Pepper Drive 10-classroom addition construction project with Hanover Insurance Group.

This recommendation supports the following District goal:

**Learning Environment**

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

**FISCAL IMPACT:**

The fiscal impact is \$3,533 funded from Capital Improvement Program funds.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.3.1.
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Consent Item D.3.1.  
Prepared by Karl Christensen  
September 3, 2013

Approval of Change Order for Geotechnical  
Observation and Testing Services for Pepper Drive  
School Classroom Addition Construction Project

**BACKGROUND:**

On February 19, 2013, the Board of Education approved Ninyo & Moore to provide Materials and Testing Lab and Geotechnical Observation services during construction of the Pepper Drive School 10-classroom addition project. The Division of State Architect (DSA) reviews and approves all school construction projects and requires these services.

Ninyo & Moore's original fee estimate of \$28,000 on May 7, 2007, was based on preliminary plans and discussions with the original architect for the Capital Improvement Program. After that time, the project was revised to incorporate a cast-in-place concrete wall when permitted and final fees were contracted with Ninyo & Moore. Subsequently, a value engineering change proposed by the construction manager, Balfour Beatty, Inc, was submitted, approved and re-engineered by Webb-Cleff Architects & Engineers as a segmented retaining wall for construction cost savings of \$75,000.

The segmented wall required additional lab work and geotechnical inspections submitted for approval. This change order to the contract with Ninyo & Moore pertains to the revision to the retaining wall.

**RECOMMENDATION:**

It is recommended that the Board of Education approve the change order request for Ninyo & Moore for Geotechnical Observation and Testing Services for the Pepper Drive School Classroom Addition Construction Project.

This recommendation supports the following District goal:

- Learning Environment  
Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

**FISCAL IMPACT:**

This fiscal impact is \$9,900 to be funded from Capital Improvement Program Funds.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item related to facilities. All fiscal resources impact student achievement.

Motion		Second		Vote		Agenda Item D.3.1.
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August 21, 2013  
Project No. 106112004

Ms. Christina Becker  
Santee School District  
9625 Cuyamaca Street  
Santee, California 92071

Subject: Change Order Request - Geotechnical Observation and Testing Services  
Pepper Drive School Addition  
1925 Marlinda Way, Santee, California  
DSA Application No. 04-110504; PO #121076

Dear Ms. Becker:

As of the July invoicing period, fees for geotechnical observation and testing services provided during the construction of the subject project have exceeded the budgeted amount presented in our fee estimate dated May 7, 2007. Based upon our services to date, the progress of construction, and discussions with the Project Inspector, we have prepared this request for additional funds relating to these services.

Several factors have contributed to our fee estimate being exceeded. Our initial estimate of geotechnical observation and testing services was based on preliminary plans and a discussion with the previous architect. At the time of our original proposal, we did not have the benefit of approved drawings to estimate the full scope of the construction activities. A construction schedule was not available at the time of our fee proposal so estimates of the duration of construction activities were assumed based on our previous experience with generally similar projects. A significant contributing factor to additional geotechnical observation and testing services was the addition of a large segmental retaining wall to the project. The construction of the segmental wall added field technician hours for wall backfill and construction observation, evaluation of wall footing excavations, and laboratory testing of onsite material for use as wall backfill.

In addition to the discussion above, the contractor's backfill operations encountered several areas of yielding subgrade. These areas required rework and retesting resulting in additional hours for our field technicians.

We understand our remaining scope of work for the project to include geotechnical observation and testing of fire lane paving, retaining wall backfill, subgrade testing for flatwork, and utility trench backfill. Our services are provided under the direction of the Project Inspector, and in conformance with the code requirements set forth in the applicable sections of Title 24 and the Testing & Inspection Sheet prepared by the structural engineer and DSA. The duration and intensity of the services we provide are largely governed by the schedule and operations of the contractor.

#### CONTRACT SUMMARY

Based on our review of the current billings and our estimates of the remaining work, we estimate that our fees associated with geotechnical observation and testing services will exceed the existing budget amount by approximately \$9,900. Therefore, we are requesting an increase to our existing purchase order (PO 121076) in the amount of \$9,900 (Nine Thousand Seven Hundred Dollars), to provide services throughout the remainder of the project. The contract history for this project is as follows:

May 7, 2007 Fee Estimate & Amount of PO #121076	\$	28,000
Previous Change Order Requests	\$	0
This Change Order Request	\$	9,900
<b>New Requested Contract Amount</b>	<b>\$</b>	<b>37,900</b>

The estimate provided for this request is based upon a review of the original contract, our services provided to date, and our understanding of the remaining work. The detailed breakdown of the projected additional costs is presented in Table 1. If you are in agreement with this request, please forward an amendment to our PO. We are continuing to provide services on the project in accordance with the request of the Project Inspector and in accordance with the DSA approved project documents.

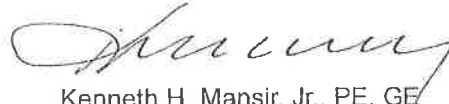


We appreciate this opportunity to be of service and our continued working relationship with the Santee School District.

Sincerely,  
**NINYO & MOORE**



Jeffrey T. Kent, PE, GE  
Senior Engineer



Kenneth H. Mansir, Jr., PE, GE  
Principal Engineer

KAV/JTK/KHM/gg

Attachments: Table 1 – Breakdown of Additional Fees

Distribution: (1) Addressee

**TABLE 1 – BREAKDOWN OF ADDITIONAL FEES**

GEOTECHNICAL OBSERVATION AND TESTING - SEGMENTAL WALL				
Senior Engineer/Geologist	2 hours	@	\$ 120.00 /hour	\$ 240.00
Field Operations Manager	8 hours	@	\$ 77.00 /hour	\$ 616.00
Senior Field/Laboratory Technician	100 hours	@	\$ 73.00 /hour	\$ 7,300.00
Direct Shear - Remolded, D 3080	2 tests	@	\$ 290.00 /test	\$ 580.00
<b>Subtotal</b>				<b>\$ 8,736.00</b>
GEOTECHNICAL OBSERVATION AND TESTING - REWORK				
Senior Field/Laboratory Technician	16 hours	@	\$ 73.00 /hour	\$ 1,168.00
<b>Subtotal</b>				<b>\$ 1,168.00</b>
<b>TOTAL ESTIMATED FEE</b>				<b>\$ 9,904.00</b>

Consent Item D.3.2.  
 Prepared by Karl Christensen  
 September 3, 2013

Approval to Award P.E. Lockers and Benches  
 Purchase for the Pepper Drive School Addition  
 through the CUPCCAC Process

**BACKGROUND:**

On September 4, 2012, the Board of Education approved a resolution to utilize the California Uniform Public Construction Cost Accounting Act (CUPCCAC) for public works over the \$15,000 formal bid limit. Staff has developed an approved vendor list following the procedures of the CUPCCAC process. This allows staff to seek bids for construction using the qualified vendors list for projects up to \$175,000.

On March 5, 2013, the Governing Board authorized administration to seek proposals utilizing the CUPCCAC informal bid process to purchase P.E. lockers and benches to save on construction costs for the Pepper Drive School 10-classroom addition project. A notice inviting informal bids was sent out and four companies responded. The results are as follows:

Vendor	P.E. Lockers & Benches
Shiffler Equipment Sales Inc.	\$32,093.27
Shore Total Office	\$46,226.89
Brady SoCal Inc.	\$64,000.00
Concepts-Furnishings	\$143,445.00

**RECOMMENDATION:**

It is recommended that the Board of Education authorize award to Shiffler Equipment Sales, Inc. for the purchase of P.E. lockers and benches for the Pepper Drive School 10-classroom addition. Upon approval, the vendor will order the lockers and benches with a delivery time of approximately 8-10 weeks. The lockers & benches will be delivered in time for installation which is scheduled to be in December 2013.

This recommendation supports the following District goal:

- Learning Environment  
 Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

**FISCAL IMPACT:**

The fiscal impact is \$32,093.27, which will be funded from the Capital Improvement Program for the Pepper Drive School 10-classroom addition project.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion		Second		Vote		Agenda Item D.3.2.
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